

**Burrsville Infant Academy**

Craigfield Avenue, Clacton-on-Sea, Essex, CO15 4HR

Headteacher: Miss K Siggery

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Dear Parents and Carers,

This week, the senior leadership team and I have, again, been reviewing our Covid-19 risk assessment.

As I explained in our newsletter, we have recently received complaints regarding the amount of parents, who are not medically exempt, choosing not to wear a mask and not adhering to the social distancing measures we have put in place.

I have spoken to Mrs Jones, headteacher at Great Clacton Junior School, and she has informed me about a police visit to our local area last week to look at social distancing outside both schools.

I understand that it is very difficult for parents who are waiting to drop siblings to school from other year groups and at the juniors and I would like to trial a new system to see if this helps to prevent parents gathering.

From this Monday, (30<sup>th</sup> November) until we finish on Friday 18<sup>th</sup> December, please adhere to the following staggered starts and finish times.

	<b>Children with siblings at Burrsville or Great Clacton</b>	<b>Children without siblings at Burrsville or Great Clacton</b>
Morning drop off time	8.40-8.50am	8.50-9.00am
Afternoon collection time	2.40-2.50pm	2.50-3.00pm

The timings have been worked out in consultation with the junior school, whose children can be dropped off in the morning anytime between 8.30-9.00am. The afternoon times will also allow parents with siblings at the juniors enough time to move on to the junior school, whose earliest collection time is at 2.50pm. I have also discussed this trial with Auntie Mandy regarding any siblings attending pre-school.

In order for this trial to be successful it will require everyone to be punctual and keep to your time slot. Please also remember, we are asking that only one adult comes onto the school site to drop off and collect your child.

Thank you, in advance, for your cooperation and I look forward to seeing how the trial goes next week.

*K. Siggery*Miss K Siggery  
Headteacher